

SCHOOL ADMINISTRATIVE UNIT 39
Amherst, Mont Vernon and Souhegan Cooperative School Districts

Certified Notice of Anticipated Vacancy – Mont Vernon Village School

Anticipated Vacancy
Literacy Consultant/Coach

- Title:** [Literacy Consultant/Coach \(.25 FTE\)](#)
This position is grant funded.
- Reports to:** Building Principal
- Objective:** To monitor and assess school-wide literacy progress and provide continuous job-embedded professional development supporting teachers in their daily work.
- Performance Expectations:** **The Literacy Consultant/Coach will** collaborate with SAU and building administration to:
- Collect data to inform school administration and faculty about student mastery and needs around literacy skills.
 - Analyze data to ascertain levels of student performance, degree of student progress, effectiveness of instructional program, and determine areas of strength and need within the building.
 - Support teachers in designing instruction to address the identified needs.
 - Work alongside teachers in classrooms, modeling instructional strategies and motivating teachers to try new approaches and best practices.
 - Correlate building data with district and SAU data in conjunction with the Literacy Coordinator.
 - Assist the Literacy Coordinator in assessing the effectiveness and continuous improvement of literacy curriculum.
- Qualifications:**
- Masters of Education in reading/language arts.
 - Experience in reading/language arts/English classroom instruction (3+ years).
 - Strong leadership qualities and facilitation skills.
 - Experience in working with teachers to improve practice.
 - Experience in data analysis.
 - Demonstrable knowledge of research-based best practices in reading/language arts/English instruction.
 - Knowledge of Early Intervening Services and *Response to Intervention*.

- Experience/preparation in modeling lessons, observing teachers, and providing non-judgmental feedback.
- Strong organizational skills.
- Other qualifications as determined by the Director of Curriculum/Professional Development and the Literacy Coordinator.

HOW TO APPLY:

1. Application Deadline: **February 5, 2010 or until filled.**
The Superintendent reserves the right to extend the deadline for any reason.
2. Write a cover letter briefly explaining your interest in the position.
3. Send the cover letter, values statement, a current resume, and proof of certification (if applicable) with names and phone numbers of three references or three letters of reference, to:

Nancy Maguire
SAU 39
P.O. Box 849
Amherst, NH 03031
email: nmaguire@sprise.com

4. Prior to beginning employment in this position, individuals will be required to provide proof of certification/licenses, official copies of all transcripts, and a completed I-9 Form. In addition, employees are required to complete the New Hampshire criminal history records check procedure.

Additional information about our district, school, and community, as well as this position, is available by visiting the School Administrative Unit 39 (SAU 39) web site: www.sprise.com. We welcome your inquiry.

SCHOOL ADMINISTRATIVE UNIT 39 DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, PREGNANCY, LANGUAGE, SEX, NATIONAL ORIGIN, AGE, DISABILITY, SEXUAL ORIENTATION, OR VETERAN, MARITAL, OR CITIZENSHIP STATUS.