

SCHOOL ADMINISTRATIVE UNIT 39
Amherst, Mont Vernon and Souhegan Cooperative School Districts

Notice of Vacancy – Mont Vernon School District

POSITION: Long-Term Substitute
Special Education Para-Educator

SCHOOL: Mont Vernon Village School

START DATE: February 2010– the end of the 2009-2010 school year

REQUIREMENTS:

1. Works well with children, flexible, patient, and organized. Able to multi-task and think on his/her feet while working one on one and in groups.
2. Excellent communication skills, well-organized, efficient, reliable, independent, and well-developed collaborative skills with students, parents, educators, and the public.
3. Enthusiastic, articulate, creative, people-oriented, and caring.
4. Committed to the elementary school philosophy.
5. Demonstrated commitment to, “Engage, Support and Challenge All Learners.”

HOW TO APPLY:

1. Application deadline **January 25, 2010 or until filled.**
The Superintendent reserves the right to extend the deadline for any reason.
2. Write a Cover Letter briefly explaining your interest in the position. Send the cover letter, application, and a Current Resume (if available), and names and phone numbers of three references **or** three letters of reference, to:

Susan Blair, Interim Principal
Mont Vernon Village School
1 Kittredge Road
PO Box 359
Mont Vernon, NH 03057

rsparks@sprise.com

Prior to beginning employment in this position, individuals will be required to provide proof of certification/licenses, official copies of all transcripts, and a completed I-9 Form. In addition, employees are required to complete the New Hampshire criminal history records check procedure.

Additional information about our district, school, and community, as well as this position, is available by visiting the School Administrative Unit 39 (SAU 39) web site: www.sprise.com. We welcome your inquiry.

SCHOOL ADMINISTRATIVE UNIT 39 DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, PREGNANCY, LANGUAGE, SEX, NATIONAL ORIGIN, AGE, DISABILITY, SEXUAL ORIENTATION, OR VETERAN, MARITAL, OR CITIZENSHIP STATUS.