

**MONT VERNON SCHOOL BOARD  
MEETING MINUTES  
June 09, 2011  
MONT VERNON VILLAGE SCHOOL LIBRARY**

Kim Roberge called the board meeting to order at 6:03 p.m.

**I. CALL TO ORDER**

Present:

**ATTENDANCE**

Mont Vernon School Board: Tom Driscoll, Trevor Girard, Kim Roberge, John Quinlan, and Bruce Schmidt  
Administrative Team: Tom Campbell, Dr. Mary Jennings, Sue Blair, Jim Miner, Betty Shankel, and Renea Sparks  
Faculty: Melanie Jones  
Public: Bill Archibald  
Minutes Recorder: Lyn Jennings

Board members received a copy of the Principals Report dated June 9, 2011, in their board packets.

**II. ANNOUNCEMENTS**

Sue Blair told board members the student population at the Village School remained the same as last month, 243 students.

Sue told board members the 6<sup>th</sup> Grade trip for Environmental Camp to Madison, NH occurred from May 16<sup>th</sup> to May 20<sup>th</sup> and even though it was a rainy week, she heard it was a tremendous success.

Sue commended the 6<sup>th</sup> grade teachers for a great week.

Sue told board members Kindergarten End of Year Assessments are occurring and Parent Conferences will occur on June 10<sup>th</sup>. Sue said to date, she believes 29 students will be attending Kindergarten for the 2011-2012 school year.

Sue told board members a Pilot of the Pick Up Patrol Program occurred from May 27<sup>th</sup> until June 3<sup>rd</sup> with the help of six PTA members. On May 27<sup>th</sup>, Bryan Rose,

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Rylee Noorda, Anthony Edvalson and Brian Apple the creators of Pick Up Patrol with the support of Maria and Eric Edvalson gave an overview of their project to Mrs. Jameson and parents. Sue said later in the evening the Pick Up Patrol team would be presenting to the board.

Sue told board members five members of the fifth grade class submitted their poetry to the Toadstool Bookstore's annual poetry contest. The five poets were Grace Angulas, Heather Ries, Elizabeth Apple, Genevive Shortt, and Julia Brogioli. All received recognition from the Toadstool for their efforts. Grace, Heather and Elizabeth were invited to share their poetry at the celebratory reading of poems at Toadstool. Each girl was presented with books of poetry in recognition of their efforts.

Sue said they are in the initial planning phase to continue the Math Club during the summer months. The goal is to continue to provide enrichment to students who participated in Math Club during the school year. In addition, they would like to offer additional sessions for students who could use the support as articulated by District assessments (students who scored 35% or below on the NWEA) and teacher input. Sue said they are looking to have the Math Club three days per week.

Sue said she wanted to recognize Charline Brown for taking over the Math Club. Sue said she really appreciates her efforts. Sue also thanked Melanie Jones and Peter Denio for helping out as well.

Sue provided a list of upcoming field trips and upcoming events at the Village School.

Sue Blair spoke about the one-day Track Meet students from the Village School participated in on Monday. Sue said it was a six-town effort.

Melanie thanked the Amherst Middle School for helping the Village School/Mont Vernon by hosting the event.

Melanie Jones said there was 11 events and 132 ribbons were given out. Of the 132 ribbons, Mont Vernon received 49 ribbons!

Melanie thanked all the coaches at the Amherst Middle School for their help.

Sue thanked Melanie Jones for her work with the Track Team. Melanie said she co-coached with Nora Driscoll. Track met every Monday, Thursday, and Friday afternoon.

Kim asked if there were any comments from the public.

### **III. PUBLIC TIME**

Bill Archibald told board members he checked with the Moderator on the status of the Budget Committee and she told Bill they should have a committee by August 15<sup>th</sup>.

John Quinlan told Kim Roberge the Moderator appoints the members of the Budget Committee however, she should run the committee members names by the School Board Chair prior to appointing them.

Jessica Roberge, a sophomore at Souhegan High School spoke about her Power I Voice Project.

Jessica said she chose to do research on skin cancer.

Jessica said she knew Field Day was soon approaching at the Village School so she wanted to remind parents as well as the administration to make sure students wore sunscreen. Jessica said sunscreen should be applied twenty minutes prior to going outside.

Jessica said she hopes the principal can send home a reminder to parents letting them know at least a 30 SPF should be applied.

The board thanked Jessica for bringing her concerns with regards to sunscreen before the board and administration.

The A. Minutes 1. May 10, 2011, were pulled from the

### **IV. CONSENT AGENDA**

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Consent Agenda.

The D. Professional Nominations were pulled from the Consent Agenda.

**A motion was made by Bruce Schmidt to approve Consent Agenda Items IV. B. Treasurer's Report 1. March 2011, 2. April 2011, C. Special Services – Occupational Therapy Formal Competitive Bid Recommendation and E. Budget Transfer. John Quinlan seconded the motion. All board members voted in favor of the motion and the motion passed unanimously. (5-0-0)**

**A motion was made by Bruce Schmidt to approve Consent Agenda Item IV. A. Minutes – May 10, 2011, as amended. John Quinlan seconded the motion. All board members voted in favor of the motion and the motion passed unanimously. (5-0-0)**

**A motion was made by John Quinlan to accept the nominations as presented by the administration. Tom Driscoll seconded the motion.**

Discussion followed the motion.

Sue Blair told board members she received over 125 resumes to replace the Art Teacher, Music Teacher and Nurse.

Tom Driscoll asked how many candidates were interviewed for each position. Sue said 4-5 candidates were interviewed for each position.

**The board voted unanimously to approve the motion. (5-0-0)**

A. Pickup Patrol – Christopher Columbus Award (Student Presentation) – Sue Blair told board members Pick Up Patrol would be ready for school wide use this fall!

## **V. PRESENTATIONS/REPORTS**

Bryan Rose, Rylee Noorda, Anthony Edvalson and Brian Apple did a slide presentation, which showed board members how Pickup Patrol would work.

The kids told board members the Village School / Pickup Patrol was one 1 of 30 schools that were chosen to compete for the Christopher Columbus Award. Their project was 1 of 8 that were chosen to move on to compete for the national award. They will be traveling to Orlando, Florida to compete.

Technology Lead: Student Presentation – Tom Campbell introduced the students that were at the board meeting to help present on the topic of technology and they included Ann Marie Edvalson, Monty Jones, and Samantha Schmidt.

Tom said the Technology Committee meets every Monday at lunchtime. The committee consists of Alma Garcia, Amy Lavoie, Amy White, Charline Brown, Jan Mattie, Karen Alger, Lorin Philibotte, Melanie Jones, Peter Denio, Sara Millas, Shakei Dagdigian, and Tom Campbell.

Board members were shown how technology is utilized in the classroom.

Tom said the teachers really embraced this weekly meeting during lunch.

Tom said they are building capacity for the kids and they couldn't do it without them.

Sue Blair said everyone is a different type of learner, and technology is used as a form of differentiated instruction. Technology is not only a craft of their profession, but it is one of the models we have children utilize.

B. FY11 School Goals- Sue Blair reminded board members the School Goals were set on September 9, 2010.

Sue said they set goals in two different subject areas – Literacy and Math.

Sue presented a slide, which detailed the results in Literacy for K-2 “At Risk Students measured by Dibels.

Sue said in the fall in Kindergarten there was 1 At Risk Students, and in the spring there was 2 At Risk Students. In Grade 1, in the fall there was 5 At Risk Students and in the spring there were only 3 At Risk Students. (60% decrease) In Grade 2, in the fall there were 9 At Risk Students and in the spring it dropped to 4 students. (50% decrease)

Sue provided a slide, which detailed grades 2-6 Reading Data, Measured by NWEA’s MAP Assessment.

Grade 2 Goal – 57%, Actual – 54% - didn’t make goal  
 Grade 3 Goal – 55%, Actual – 63% - met goal  
 Grade 4 Goal – 58%, Actual – 77% - met goal  
 Grade 5 Goal – 55%, Actual – 69% - met goal  
 Grade 6 Goal – 63%, Actual – 83% - met goal

Sue provided a slide, which detailed grades 2-6 Mathematics Data Measured by NWEA’s MAP Assessment.

Grade 2 Goal – 56%, Actual – 54% - didn’t make goal  
 Grade 3 Goal – 53%, Actual - 38% - didn’t make goal  
 Grade 4 Goal – 53%, Actual – 71% - met goal  
 Grade 5 Goal – 58%, Actual – 49% - met goal  
 Grade 6 Goal – 75%, Actual – 50% - met goal

Sue compared the Village Schools results to the national norms for grades 2-6 in Mathematics in a slide presented to the board.

In Grade 2, 54% of the students at the Village School achieved their individual target growth, which ranks in the 24<sup>th</sup> percentile nationally.

In Grade 3, 41% of the students at the Village School

achieved their individual target growth, which ranks in the 14<sup>th</sup> percentile nationally.

In Grade 4, 71% of the students at the Village School achieved their individual target growth, which ranks in the 94<sup>th</sup> percentile nationally.

In Grade 5, 49% of the students at the Village School achieved their individual target growth, which ranks in the 24<sup>th</sup> percentile nationally.

In Grade 6, 50% of the students at the Village School achieved their individual target growth, which ranks in the 43<sup>rd</sup> percentile nationally.

Sue presented a slide, which detailed the Percentage of Students Achieving Target Growth in Reading.

In Grade 2, 54% of the students at the Village School achieved their individual target growth, which ranks in the 18<sup>th</sup> percentile nationally.

In Grade 3, 63% of the students at the Village School achieved their individual target, which ranks in the 77<sup>th</sup> percentile nationally.

In Grade 4, 77% of the students at the Village School achieved their individual target, which ranks in the 99<sup>th</sup> percentile nationally.

In Grade 5, 69% of the students at the Village School achieved their individual target, which ranks in the 94<sup>th</sup> percentile nationally.

In Grade 6, 83% of the students at the Village School achieved their individual target, which ranks in the 99<sup>th</sup> percentile nationally.

Sue presented slides, which provided a Comparison to the National RIT Score Norms in Reading and Mathematics.

Sue presented the MAP Projections for the 2011 NECAP.

Sue said historically, they've found this projection isn't completely accurate.

- 96.4% of our students in grades 3-6 are expected to achieve proficiency in reading on the NECAP in October 2011.
- 97.1% of our students in grades 3-6 are expected to achieve proficiency in mathematics on the NECAP in October 2011.

Sue told board members they would be sending home a Parent Communication with regards to the NWEA results.

The Communication would include:

- A cover letter from the principal with a brief overview and explanation.
- Parent Toolkit, which is produced by NWEA to answer parent's questions.
- Results will be reviewed with parents at Parent Teacher Conferences.

Sue presented the Impact on Practice:

- Response to Intervention
- Teacher Reflection
- Planning for summer work and the 2012 school year.

Bill Archibald asked why the goals vary from year to year.

Sue Blair said it has a lot to do with the 5 year Literacy Plan they have in place, they look at the previous years results, meet with the teachers and determine the goal.

Dr. Jennings said the improvement in the Reading results is a reflection of the teachers going in and helping students based on the school goals set.

Sue said she has lots of conversations with the teachers to see what the NWEA says to them as teachers.

Sue said they have assessed the summer needs for kids and plan on offering Book Chats with kids.

Sue told board members several staff members also offered to read a book over the summer.

Sue said the staffs focus is not just on one test, but it is comparing the results of one test compared to another test and compared to what they see in the classroom.

Trevor Girard said when he reviews the results they are overall positive however, they are lower in Grades K-2 and then increase in performance in Grades 3-6.

**A motion was made by John Quinlan to enter into Non-Public Session per RSA A:3-(3). Bruce Schmidt seconded the motion. By roll call vote, Quinlan – yes, Schmidt – yes, Girard – yes, Driscoll – yes and Roberge – yes. The board voted unanimously to enter into Non-Public Session at 7:55 p.m. (5-0-0)**

The board discussed teacher performances.

**A motion was made by John Quinlan to come out of Non-Public Session per RSA A:3-(3). Trevor Girard seconded the motion. By roll call vote, Quinlan – yes, Schmidt – yes, Girard – yes, Driscoll – yes, and Roberge – yes. The board voted unanimously to come out of Non-Public Session at 8:02 p.m. (5-0-0)**

C. FY 11 Budget/Legislative Update – Dr. Jennings provided board members with a handout detailing the SAU 39 Districts Effect of Current Pension Scenarios dated June 9, 2011.

Dr. Jennings told board members it looks more realistic for the Districts to be responsible for 10% of the total pension cost this year rather than a projected 35%. So, at 35% it would have been \$64,573 based on the projected

Downshift per the Governor's Budget however, based on the Downshift per the Legislative Budget Dr. Jennings believes \$18,459 is a more realistic number.

Board members also received a handout entitled MVVS 2012 Budget Pull-In Projects Status, June 9, 2011.

Approved Projects Include:

- Pest Treatment Services \$325, Scheduled
- Playground Chips (60 yds.), Complete
- Exterior Trim Replacement \$750, Scheduled
- Café Table Repairs (4 tables) \$600, Complete

Proposed Additional Projects:

- Oil Tank Fill \$14,782
- Computer Servicer AC \$5,500
- Recommission HVAC Equipment \$1,280
- Add Boiler/Pump controls BAS \$7,066 (2 boilers, 2 pumps)

Jim Miner told board members the Computer Server was an issue as it had a significant failure.

Jim told board members by recommissioning the HVAC system they could find out if some of the systems are not functioning, which ultimately would improve the systems performance. By performing a recommissioning, it would let us know if the system is performing as designed.

Kim Roberge asked how often a Recommission is done and Jim said if you go through an update/upgrade, then you should get it done.

Jim told board members Clark/Wilkins went through a recommission and definite benefits were made. Jim said there is no guarantee but for \$1,280 it is worth it.

Trevor Girard asked what pay back they would get on their investment?

Jim Miner said he didn't know how to put a number on it however, he thinks it will be a good investment.

Jim said they will optimize where they can. It is up in the air as to how these systems are being controlled.

Trevor asked how old are the boilers? John Quinlan said they were a 1988 addition.

Board members discussed the Flag Pole Bids that were included on the 2012 Budget Pull-in Projects.

**A motion was made by John Quinlan to purchase a 35' flagpole fully installed, not to exceed \$3,000. Tom Driscoll seconded the motion. All board members voted in favor of the motion and the motion passed unanimously. (5-0-0)**

Board members discussed the Proposed 2012 Budget Pull-in Projects as presented.

Bruce said he would like to hold off on the boiler project.

Kim Roberge said maybe they should try and implement it next year if need be.

Trevor said he would like to save money wherever possible but thinks a more thorough analysis should be done. He said this item could be put in the budget.

**A motion was made by Trevor Girard to recommission the HVAC: Control Additions in the amount of \$1,280. Bruce Schmidt seconded the motion. All board members voted in favor of the motion and the motion passed unanimously. (5-0-0)**

**A motion was made by Bruce Schmidt to spend \$5,500 for a Computer Server AC. John Quinlan seconded the motion. All board members voted in favor of the motion and the motion passed unanimously. (5-0-0)**

**A motion was made by Bruce Schmidt to purchase 2,250 gallons of oil @\$3.285 (max) per gallon. John Quinlan seconded the motion. All board members voted in favor of the motion and the motion passed unanimously. (5-0-0)**

A. Policy JJE – Fundraising Activities – 2<sup>nd</sup> Reading  
 – **A motion was made by Bruce Schmidt to approve Policy JJE – Fundraising Activities as presented. Trevor Girard seconded the motion. All board members voted in favor of the motion and the motion passed unanimously. (5-0-0)**

## **VI. ACTION ITEMS**

B. Nursing FTE – Board members received a handout entitled 20112-2012 Mont Vernon New Hires Terms.

The administration was proposing to change the Nurse position from a .93 position to full time 1.0 position. The total increase to the budget would be an increase of \$2,495.

Sue said they are recommending the nurse go to full time so they will have nursing coverage for before and after school. If the nurse went to a full time position, it would be from 8:10 a.m. to 3:15 p.m.

Sue said she is recommending having a full time nurse for the safety of the students/liability.

Discussion amongst board members followed.

**A motion was made by Tom Driscoll to change the nursing position from a .93 position to full time (1.0). John Quinlan seconded the motion. All board members voted in favor of the motion and the motion passed unanimously. (5-0-0)**

A. School Board Mission – Kim Roberge reminded board members the school board mission of the SAU 39 is to work collaboratively together.

## **VII. DISCUSSION**

Kim asked board members to think about what the Mont Vernon board's mission will be this upcoming year. Kim said it is something they should think about individually and as a board.

**A motion was made by John Quinlan to adjourn the meeting. Bruce Schmidt seconded the motion. All board members voted in favor of the motion and the motion passed unanimously. The meeting adjourned at 9:08 p.m. (5-0-0)**

**IX. REVIEW OF  
MEETING/ADJOURN**