

**MONT VERNON SCHOOL BOARD
MEETING MINUTES
September 8, 2011
MONT VERNON VILLAGE SCHOOL LIBRARY**

Kim Roberge called the board meeting to order at 6:03 p.m.

I. CALL TO ORDER

Present:

ATTENDANCE

Mont Vernon School Board: Tom Driscoll, Trevor Girard, Kim Roberge, John Quinlan, and Bruce Schmidt
Administrative Team: Sue Blair, Betty Shankel, Renea Sparks and Peter Warburton
Faculty/Staff: Jan Mattie
Budget Committee: Bill Archibald, Charles Bunner and Paul Liscord
Minutes Recorder: Lyn Jennings

A. Principal's Report - Board members received a copy of the Principals Report dated September 8, 2011, in their board packets.

II. ANNOUNCEMENTS

Sue Blair told board members there were 231 students currently enrolled at the Village School. Also provided were the total students by grade.

Betty Shankel told board members they budgeted for 79 students at the Middle School and so far they have 78. Betty said at their quarterly update, she will give the board an idea as to where they are based on their projection/budget.

Sue provided board members with a list of Summer Building Maintenance/Facility work still in progress. Sue said RB Allen and the electrician are still working on resetting the fire panel and once done they will have a fire inspection.

Board members were reminded this year they are sending out Trimester Parent Reports for students in all grades

DRAFT Minutes of September 8, 2011, Mont Vernon School Board Meeting
These draft minutes will become official when approved by the school board.

and there will be different reports for the lower and upper elementary grades. Board members were shown copies of each Progress Report. Sue said the first trimester report is scheduled to go out on October 12th.

Board members emphasized the need for good communication between staff and parents with regards to moving to trimesters. The board suggested Sue provide information in her Blair Blast so parents understand the change.

Sue Blair provided an update on the School Picture Photographer. Sue said they have one year left on their contract and they will begin to look at other school photographers and what they have to offer.

Sue highlighted some upcoming events at the Village School.

Sue reminded board members that she and Nicole Heimarck let the board know there is an opening on the Professional Development Committee for one Mont Vernon Board member. Sue said they understand the schedule is difficult as board members work but if anyone is available the meetings are usually from 2:30 – 4 p.m. as well as a couple of full day meetings. Sue said if anyone is interested in Professional Development, she would encourage board members to join them.

B. Literacy and Numeracy Instruction – Nicole Heimarck reminded board members the staff attended a Math Institute with Professor Sharma over the summer, and they are now looking to come up with an action plan with Professor Sharma.

Nicole told board members there will be a very heavy focus on Math this year.

Nicole said there will be three critical areas of focus:

- Increased understanding of numeracy and
- DRAFT Minutes of September 8, 2011, Mont Vernon School Board Meeting
These draft minutes will become official when approved by the school board.

numbers sense.

- Staff learning new curriculum – national curriculum – Common Core States Initiative – K-2 teachers are fully implementing this curriculum this year.

Nicole said by December all faculty K-12 will know their curriculum. Nicole said there will be critical areas of focus at every grade level and certain non-negotiable skills will be identified at all grade levels.

- Resource exploration – delayed exploration until January. Nicole said she wants the teachers to understand what is available to them in order to deliver skills and content.

Nicole said from September 19th – September 22nd, Professor Sharma will be a Mathematician in Residence in all three school districts.

Nicole said on Monday, September 19th, he would be at the Village School.

Board members asked if they needed additional representation on the Math Program Review Committee and Nicole told the board Mont Vernon as a voice on the committee and the Mont Vernon voices are assuming some key leadership roles.

Nicole provided board members with an update in regards to Literacy. Nicole said Scott Foresman has been fully implanted in the SAU for K-8.

Nicole said over the summer they worked with the 6th grade teachers. Nicole said the teachers spent two days exploring some authentic literature.

Bruce Schmidt said he wanted to reiterate previous comments he made with respect to making sure we don't drop our focus on Literacy to focus on Mathematics.

DRAFT Minutes of September 8, 2011, Mont Vernon School Board Meeting
These draft minutes will become official when approved by the school board.

Kim asked if there were any comments from the public however there were none.

III. PUBLIC TIME

The A. Minutes 1. August 25, 2011, were pulled from the Consent Agenda.

IV. CONSENT AGENDA

Paul Liscord was added to the Budget Committee Attendees for August 25, 2011.

A motion was made by Bruce Schmidt to approve Consent Agenda Items IV. A. Minutes 1. August 25, 2011, as amended and B. Transfers. John Quinlan seconded the motion. All board members voted in favor of the motion with one abstention, Tom Driscoll and the motion passed. (4-0-1)

A motion was made by Bruce Schmidt to approve Consent Agenda Item IV. A. Minutes – June 9, 2011, as amended. John Quinlan seconded the motion. All board members voted in favor of the motion and the motion passed unanimously. (4-0-0)

A. Legislative Updates – Peter told board members there were no updates to provide to the board. Peter said he would provide new legislation updates from the Legislatures last session at the next board meeting as well as a summary of each.

V. PRESENTATIONS/REPORTS

A motion was made by John Quinlan to go into Non-Public Session per RSA 91-A:3 II. (a) and (c) for the purpose of discussing . Tom Driscoll seconded the motion. By roll call vote Quinlan – yes; Driscoll – yes; Roberge – yes; Schmidt – yes; and Girard-yes. The board voted unanimously to go into Non-Public Session at 6:50 p.m. (5-0-0)

NON-PUBLIC SESSION RSA 91-A:3 II. (a) and (c)

A. Action Items Template – Board members received a copy of a template Peter Warburton created in their

VI. ACTION ITEMS

DRAFT Minutes of September 8, 2011, Mont Vernon School Board Meeting
These draft minutes will become official when approved by the school board.

board packets for their review.

Peter told board members the template would be provided and updated at each meeting.

Board members thought the document was a good idea.

Board members discussed the issue of allergies as it related to students and bringing food into the school.

VIII. REVIEW OF MEETING/ADJOURN

After a brief discussion, it was suggested Danielle Collins, Director of Food Service be invited to the next board meeting.

A motion was made by John Quinlan to adjourn the meeting. Bruce Schmidt seconded the motion. All board members voted in favor of the motion and the motion passed unanimously. The meeting adjourned at 7:22 p.m. (5-0-0)