

## **ADC - TOBACCO PRODUCTS BAN USE AND POSSESSION IN AND ON SCHOOL FACILITIES AND GROUNDS**

*Category P*

*Also ADB, GBEC, GBED, JICG & JICH*

### *USE OF TOBACCO PRODUCTS STRICTLY PROHIBITED IN/ON ALL SCHOOL FACILITIES AND/OR GROUNDS*

No person shall use any tobacco product in any facility maintained by the School District, nor on any of the grounds of the District.

“Tobacco products” means cigarettes, cigars, snuff, smokeless tobacco, smokeless cigarettes, products containing tobacco, and tobacco in any other form.

“Facility” is any place which is supported by public funds and which is used for the instruction of students enrolled in preschool programs and in all grades maintained by the District. This definition shall include all administrative buildings and offices and areas within facilities supportive of instruction and subject to educational administration, including, but not limited to, lounge areas, passageways, rest rooms, laboratories, classrooms, study areas, cafeterias, gymnasiums, maintenance rooms, libraries, and storage areas.

“School grounds” means all real property owned by the District including, but not limited to, all property used for school purposes including playgrounds and buses whether public or private.

Signs shall be placed by the District in all buildings, facilities and school vehicles stating that the use of tobacco products is prohibited.

It is the responsibility of the building principal(s), or designee, to initially enforce this policy by requesting that any person who is violating this policy to immediately cease the use of tobacco products. After this request is made, if any person refuses to refrain from using tobacco products in violation of this policy, the principal or designee may call the local police who shall then be responsible for all law enforcement proceedings and applicable fines and penalties. Employees and students violating this policy may, in addition, be subjected to discipline as provided below.

#### Students

No student shall purchase, attempt to purchase, possess or use any tobacco product in any facility, in any school vehicle or anywhere on school grounds maintained by the District.

Enforcement of this prohibition shall initially rest with building principals, or their designees, who may report any violation to the local police department. In accordance with state law, the police department shall be responsible for all law enforcement proceedings and applicable fines and penalties.

In addition to law enforcement proceedings, the principal will develop regulations which cover school disciplinary action to be taken for violations of this policy. These

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regulations will be communicated to students by means deemed appropriate by the principal.

### Employees

No employee shall use any tobacco product in any facility in any school vehicle or anywhere on school grounds maintained by the District.

Initial responsibility for enforcement of this prohibition shall rest with building principals, or their designees. The principal may report violations to the local police department. In accordance with state law, the police department shall be responsible for all law enforcement proceedings and applicable fines and penalties.

In addition to law enforcement proceedings, the principal will develop and implement the appropriate means of notifying employees of the possible School District disciplinary consequences of violating this policy. Any employee(s) who violate(s) this policy is subject to disciplinary action which may include warning, suspension or dismissal.

### All other persons

No visitor shall at any time use tobacco products in any facility, in any school vehicle, or anywhere on school grounds maintained by the District.

Responsibility for enforcement of this prohibition shall rest with all School District employees who may report violations to the local police department. In accordance with state law, the police department shall be responsible for all law enforcement proceedings and applicable fines and penalties.

### Legal References:

*RSA 155:64 – 77, Indoor Smoking Act*

*RSA 126 – K: 6, Possession and Use of Tobacco Products by Minors*

*RSA 126 K: 7, Use of Tobacco Products on Public Educational Grounds Prohibited*

**ADOPTED: August 23, 2007**