

## NON-PUBLIC SESSIONS OF THE SCHOOL BOARD

The school board reserves the right to meet in non-public session closed to the public and media when a majority of the members present and voting so vote (recorded roll call vote required). As required by law, the motion calling for a non-public session will indicate the statutory exception. Only the following matters specified in RSA 91-A:3 II shall be considered or acted upon in nonpublic session:

- (a) The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.
- (b) The hiring of any person as a public employee.
- (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting. (This includes disclosure of confidential student records and information).
- (d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof because his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.

Moreover, under RSA 91-A:2I(b)(c), strategy or negotiations with respect to collective bargaining, and consultation with legal counsel are allowed in non-public session.

In order to act upon most items considered at a non-public session, the board will reconvene in open session. Minutes of proceedings in nonpublic session shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decisions reached in non-public session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of 2/3 of the members present, it is determined that divulgences of the information likely would affect adversely the reputation of any person other than a member of the body or agency itself or render the proposed action ineffective. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.

The board will make every effort to cover all items on the agenda, including "other," before entering non-public session. On some occasions, however, it may be advisable to enter non-public session before convening the open session.

In the spirit of public information and participation, any board action in open session following a non-public session in which no member of the public is present will be briefly reviewed at the beginning of the next board meeting.

Board members and any persons attending a non-public session are duty-bound not to disclose any details of the discussion held.

The superintendent or other designated individuals may attend all non-public sessions.

Statutory References:

RSA 91-A:3, I, II, III.

RSA 91-A:4

RSA 42:1 II (a) (b)

ADOPTION: October 1994