

BOARD-SUPERINTENDENT RELATIONSHIP

The adoption of policies is a primary function of a School Board and the execution of policies is a primary function of the Superintendent.

Delegation by the Board of its executive powers to the Superintendent provides freedom for the Superintendent to manage the schools within the Board's policies and frees the Board to devote its time to policy-making and appraisal functions.

The Superintendent is responsible for the administration of Board policies, the execution of Board decisions, the operation of school programs, for keeping the Board informed about school operations and issues, and for satisfactory fulfillment of the duties required by statute and rules of the State Board of Education.

The Board will:

1. Give the Superintendent full administrative authority for properly discharging his professional duties, holding him responsible for acceptable results.
2. Act upon matters of employment or dismissal of school personnel only on the recommendation of the Superintendent.
3. Hold all meetings of the Board in the presence of the Superintendent except when his/her contract and salary are under consideration.
4. Refer all complaints to the Superintendent and discuss such complaints only at a regular meeting as required.

BOARD

SUPERINTENDENT

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| <ol style="list-style-type: none"> 1. To select a competent, educational leader as superintendent. 2. To serve as a policy-making body. 3. To grant authority to the Superintendent to administer the schools. | <ol style="list-style-type: none"> To administer effectively and provide the professional leadership necessary. To recommend sound policy and implement adopted policies by formulating and enforcing rules and regulations. To make Board policy effective through efficient administration. |
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BOARD

SUPERINTENDENT

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| 4. | To exercise sound judgment in business affairs of the school district. | To keep the board informed on financial matters, do sound long-range planning, and keep expenditures within the approved budget. |
| 5. | To deal always in an ethical, honest, straight-forward, open-and-above-board manner with the Superintendent, staff, students and community. | To deal always in an ethical, honest, straight-forward, open-and-above-board manner with the Board, staff, students and community. |
| 6. | To provide within budget limitations necessary personnel. | To present personnel needs to the Board. |
| 7. | To approve an organizational pattern for the administration. | To make assignments for each position with the Board's authorization. |
| 8. | To take legal action required by law. | To recommend to the Board all action required by law. |
| 9. | To examine and approve an annual budget. | To recommend an annual budget with necessary supporting data. |
| 10. | To function as a Board rather than as individuals. | To deal with the Board as a whole rather than with individual members. |
| 11. | To carry on communications with staff members through the Superintendent. | To see that the staff can have necessary communication through the Superintendent with the Board. |
| 12. | To hold the Superintendent accountable for results. | To accept responsibilities for results. |
| 13. | To remember that schools exist for the benefit of the students and the community. | To remember that schools exist for the benefit of the students and the community. |
| 14. | To fulfill other duties required by regulations of the State Board of Education and State law. | To fulfill such other duties required by regulations of the State Board of Education and state law. |

**ADOPTION: 6/8/92
SOUHEGAN**