

FACULTY EMPLOYMENT YEAR

The work year for Souhegan faculty employed on a ten-month basis includes 190 days for returning teachers and 193 days for new teachers, exclusive of such supplemental contracts as for co-curricular and sports assignments, inservice training, and extra days. The utilization of these days will be established by the superintendent in conjunction with the principal.

The number of days of student instruction shall be determined by the board and announced at or before the time employment contracts for the next school year are issued.

Work days are currently designated as follows:

Days	Purpose
180	Student Instruction
1	Orientation Day
2	Classroom Preparation
1	Parent Conference Day
4	Curriculum/Staff Development Days
1	Parents' Night/Open House
1	Close-out Procedures
190	Days
3	New Teacher Orientation
193	

The faculty and administration recognize their responsibilities to provide the best possible educational opportunity to every student. This important professional responsibility of necessity extends beyond the school day and includes, but is not limited to, faculty meetings, open houses or other evening programs, team planning, curriculum and lesson planning, conferring with students and parents, assisting individual students, inservice training and committee meetings.

The beginning date for faculty contracts shall be no earlier than seven work days before the first day of student attendance; the ending date shall be no later than June 30.

ADOPTION: May 1992